



Please return to: Kerry Hunt, Education and Partnerships Producer
kerryh@queens-theatre.co.uk

Work Experience Application Form

Personal Details and Consent Form - One Week Placement:

Monday 18 July – Friday 22 July 2022

This part of the form must be completed by the applicant's parent or guardian and signed by the applicant, the applicant's parent or guardian and a representative of the applicant's school (Work Experience Coordinator or a Teacher).

Note to Applicant – Do not send this form until your Work Experience Coordinator or Teacher has checked the dates and signed this form. We cannot accept unsigned forms.

| | | | | | | | |
|----------------------|--|------|--------------------------|--------|--------------------------|-------|--------------------------|
| Name of Applicant | | Male | <input type="checkbox"/> | Female | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Address | | | | | | | |
| | | | | | | | |
| Postcode | | | | | | | |
| Date of Birth | | | | Age | | | |
| Name of Parent/Carer | | | | | | | |
| Email Address | | | | | | | |
| Contact Numbers | | | | | | | |

| | | | | | |
|--|--|--|--|-------------|--|
| School attended | | | | School Year | |
| Work Experience Coordinator or Teacher | | | | | |
| Address | | | | | |
| | | | | | |
| Postcode | | | | | |
| Contact Number | | | | | |
| Email Address | | | | | |

Queen's Theatre Hornchurch, Billet Lane, Hornchurch RM11 1QT
 Box office: **01708 443333** Learning & Participation: **01708 462377**
learning@queens-theatre.co.uk queens-theatre.co.uk

 /QueensTheatreH
  /QueensTheatreH
  /QueensTheatreHornchurch

Emergency Contact Number *(for when parent/carer is not available)*

Name of Contact:

Relationship: (i.e. grandparent, friend)

Please state information regarding your child's health, mobility, behaviour and medication in order to help us meet their needs fully:

| |
|--|
| |
| |

How would you best describe your ethnic origin?

(The Queen's Theatre requires this information for funding and monitoring purposes)

| | | | | | | | | | |
|------------------------|--------------------------|------------------------|--------------------------|---------|--------------------------|-------------------|--------------------------|-------|--------------------------|
| Asian/Asian British | <input type="checkbox"/> | Black/Black British | <input type="checkbox"/> | Chinese | <input type="checkbox"/> | Mixed Heritage | <input type="checkbox"/> | White | <input type="checkbox"/> |
|------------------------|--------------------------|------------------------|--------------------------|---------|--------------------------|-------------------|--------------------------|-------|--------------------------|

Other *(please specify)*:

Statement:

1. I understand that the organisers of the activities – The Queen’s Theatre Hornchurch – will take all reasonable precautions for the care and safety of those taking part and of their property. I also understand that the Theatre and organisers will only be responsible for any injury or for the loss of personal property if this is caused by their negligence.
2. I understand that should the participant need medical or surgical treatment, the organisers will make every effort to contact me before treatment is given. If, however, this is not possible, I agree that the organisers may consent to emergency medical or surgical treatment.
3. I agree to reimburse the organisers for any necessary expenditure, which may be incurred in the case of emergency.
4. I have ensured that my child understands that for the group’s and their own safety, they must adhere to the rules and instructions of members of staff.
5. In accordance with the terms of the Data Protection Act 1998, I give permission for my child to have their photograph taken and to be filmed for Queen’s Theatre publicity purposes, including use of photographs on the Queen’s Theatre Website.
6. I give permission for performance photographs that may contain an image of my child to be distributed to other members of the Queen’s Theatre’s Learning and Participation programme if and when required.

Consent:

I, (*parent/guardian*) hereby give permission for my child to participate in the Work Experience Programme; to take part in performances (and any associated publicity); and without further permission, to take part in off-site related activities if and when required.

Signed: Date:

I, (*Work Experience Coordinator/Teacher*) hereby give permission as a representative of the school for this student to participate in the Work Experience Programme at the Queen’s Theatre on the dates given.

Signed: Date:

I, (*student*) being the student, agree to take part in the Work Experience Programme at the Queen’s Theatre and to participate in all activities and performances, and to follow the instructions of the course leader.

Signed: Date:

Work Experience Application Form

This section must be completed by the applicant.

Why do you want to do your work experience at the Queen's Theatre?

(Tip – Don't just put "I am interested in theatre". Everyone says that. Tell us what you like about theatre and why. Tell us what areas of theatre you are interested in. For example: acting, stage management, technical theatre or design, and why you think this work experience will be a good opportunity for you.)

What creative or technical skills and experience do you have already? Please give examples.

(Tip – this could be anything related to theatre and performing arts, for example taking part in drama groups or plays at school or within other organisations, such as youth groups or religious organisations. It might be performing in a band or orchestra or writing plays, songs, poetry or stories. It might be designing a fancy dress outfit or costume for yourself or designing a poster for an event or even designing a website. Tell us about something you have done that you are proud of.)

What play have you seen or read recently and what did you like or dislike about it?

(Tip – This does not have to be a professional production. It might be a play you have studied or seen at school or read at home if you haven't been to the theatre recently. Tell us the name of the play, who wrote it/performed it and what you liked about it and why. Then tell us what you think the writer/ performers could have done differently and why.)

Finally, tell us why we should choose you.

(Tip – Be as creative as you like!)

Applicant Checklist

1. Have you filled out all sections of the application form?
Yes / No
2. Has your parent/guardian signed the form?
Yes / No
3. Has your Work Experience Coordinator signed the form?
Yes / No
4. Have you signed the form?
Yes / No

Please return your completed form to:

Kerry Hunt
Education and Partnerships Producer

kerryh@queens-theatre.co.uk

01708 462373



The Queen's Theatre
Billet Lane
Hornchurch
RM11 1QT