

JOB DESCRIPTION

Job Title:	Technician – Lighting Bias.
Reporting to:	Technical Manager
Salary:	Up to £23,020 p.a.
Hours:	as required, but no less than an average of 39 hours per week and within the Working Time Regulations
Period of notice:	one month

Primary Objectives

Be part of the team that delivers friendly, welcoming and highly professional standards.

Main Duties

- To undertake the efficient day to day maintenance and housekeeping of all technical and stage areas and equipment.
- To operate and program lighting for a range of performances, as well as undertaking roles in other departments such as Sound, Flys and Stage.
- To rig and maintain the Theatre's lighting, stage, flying, sound, a/v and technical equipment to the highest standards.
- To assist the Head of Lighting in the maintenance, repairs and upgrades to all theatre lighting fixtures.
- To take charge of the backstage area when acting as duty technician during presented events including making Front of House calls as required.
- To deputize for the Head of Lighting upon absence.
- To take an active part in all aspects of get-ins, fit-ups, and get-outs, as necessary.
- To take an active part in production and other meetings as required.
- To assist the Technical Manager and fellow technicians in the motivation, and supervision of casual stage staff.
- To ensure that all Theatre staff and contractors comply with Health & Safety requirements at all times.
- To ensure compliance with licensing and other regulations for all shows and events.
- To maintain effective communications throughout the team.
- To provide support and help to ensure the staging needs of the Learning and Participation projects.

- To collaborate with other production teams as appropriate on all projects.
- To assist designers to achieve the highest possible standards.
- To maintain up to date knowledge of current and new equipment and practices.
- To undertake other tasks as may reasonably be required by the Technical Manager and Head of Production.

General

- To be an effective representative of the Queen's Theatre Hornchurch in all situations and demonstrate the highest level of customer care and service.
- To undertake training as required.
- To be aware of, and to adhere to and uphold, the Theatre's policy on Equality of Opportunity.

May 2019

PERSON SPECIFICATION

Job Title: **TECHNICIAN**

EXPERIENCE

Essential Previous experience in a professional theatre.

Desirable Maintenance of electrical technical equipment
 Operation of a range of lighting and sound consoles for producing and presenting theatre company, and/or touring, especially one-night visiting shows.
 PAT testing

SKILLS & ABILITIES

Essential Knowledge in the rigging of lighting and sound systems
 Programming and operation of ETC Gio lighting console
 Knowledge of Moving Lights and other intelligent fixtures
 Knowledge of counterweight flying
 Knowledge of Health & Safety procedures
 Computer literacy

Desirable Knowledge of Digico mixing desks
 Knowledge of Qlab
 Knowledge of Autocad
 Stage Management experience

QUALIFICATIONS

Desirable Diploma or other qualification from reputable drama college
 C & G 236, or 1820; NVQ
 First Aid at Work certificate

DISPOSITION & ATTITUDE

Essential

- Aptitude for providing a warm and supportive service to creative teams, visiting companies and hirers
- Ability to work as part of a close team
- Willingness to learn new skills, and work in all technical disciplines
- Initiative to work alone with minimum of supervision
- Efficient time management with ability to work to strict deadlines
- Positive and flexible approach to problem solving, attention to detail
- Ability to remain calm in stressful situations
- Willingness to work unsociable and irregular hours