



## JOB DESCRIPTION

Job Title Cleaner

Reporting to

Responsible for n/a

Salary £7.83/hour

Hours Shifts are Tuesday to Friday 6:30am – 9:30am plus additional shifts to cover leave (annual and sick) as required

Notice period Two weeks

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### Primary Objectives

To maintain the highest standards of cleanliness and hygiene throughout all areas of the building,

### Main Duties

- To carry out all cleaning duties as agreed with the Building & Facilities Manager
- To ensure the highest standards of cleanliness and hygiene are carried out in all areas of the building.
- At times where the Back stage areas may not be fully accessible you will work in other public facing areas with another Cleaner.
- To be responsible for the care and condition of the Theatre's cleaning equipment and to report any failures or servicing needs immediately to the Building & Facilities Manager
- To be aware of the condition of carpets, upholstery and all other surfaces throughout the building, particularly with regard to the health and safety of the public and the staff, and to report any damage, wear and tear, or repair needs immediately to the Building & Facilities Manager

### General

- To undertake training as required.
- To be aware of, and to adhere to and uphold, the Theatre's policy on Equality of Opportunity
- To undertake other tasks as may be reasonably required by the Building & Facilities Manager and the Senior Management team.